

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?
Coronavirus infection Risks below are in consideration of this risk and reducing it to an acceptable level.	All attendees from spread of virus through close contact.		Low	High	
From public	All attendees from spread of virus through close contact	Faurefold is a closed site secured with a padlock, so no general admittance is permitted	Low	High	Contractors, workman etc to attend only when there is no one on-site or on a day when we have a session running All visits including by the management committee to be notified to the bookings secretary in order that he can confirm that the visit won't impact on any bookings.
From parents - car park	All attendees from spread of virus through close contact	Leaders to be reminded that the site only has a very small car park and that also at present unless families are part of a bubble no car sharing will be happening so they need to be aware of the number of cars that are likely to be on site.	Low	High	Opening and closing to ideally be undertaken before parents and girls arrive

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?
From close contact between people Seeing in and out	All attendees from spread of virus through close contact	Where possible the person seeing in or out will only meet with one leader and before participants arrive Social distancing is maintained at all times. No one other than the person opening up to enter the house. Gate to be opened by the person seeing in and then left open to be closed by the person who sees out. When opening up and shutting up the outside toilets this is to be done without the leader of the group entering the toilets	Low	High	Rope that is across the path to prevent cars other than leaders parking outside of the car park has been taken down. Cleaning equipment etc to be stored in each toilet block, this means that we only need to open up one block for evening visits thereby minimizing contact with touch points
From close contact between guides and leaders	All attendees from spread of virus through close contact				This should be in the leader's risk assessment that we see rather than our own

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?
From sharing equipment	All attendees from spread of virus through close contact	<p>we are not going to hire out equipment but ask leaders to bring everything with them bar the fire bucket for the campfire. This will be stored in the appropriate toilet block and leaders asked to take it out and replace it</p> <p>Any equipment that might be touched particularly by more than 1 person to be cleaned after use</p>	Low	High	leader will need to reflect this in their own risk assessment
From poor hand hygiene	All attendees from spread of virus through close contact	<p>Posters reminding people to wash their hands after using the toilets are already in situ, we should also put up the regular govt issued hand hygiene posters</p> <p>Liquid soap to be provided in each toilet block but leaders asked to bring the necessary paper towels etc for drying of hands together with bags to take the waste away.</p> <p>Person seeing in and out to have access to sanitiser and to use it before and after opening the gate, before and after using the key box and when opening and closing up the toilets. And reminded to wash their hands on returning home.</p>	Low	High	<p>Full log of visits to be kept of all visits in order that track and trace can be instigated if anyone is infected. Log to include phone number of person visiting or Leader of a unit (they will have to maintain their own list of participants and log on GO as appropriate</p> <p>Visits to be pre-arranged rather than ad hoc and must be done outside of the usage by visitors</p>

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?
From shared toilets	All attendees from spread of virus through close contact	<p>Notices to be put up asking users to close the toilet lid before flushing</p> <p>Toilets to be opened up without the leader entering them to minimize contact</p> <p>For small groups only one set of toilets to be opened up and these to be rotated in order that we minimize overuse of one set.</p> <p>Leaders advised to operate a one in one out policy during their visits and for people to use alternate toilets where possible.</p> <p>Leader to be instructed to clean the toilets including all touch points at the end of the visit (guidance for leaders specifies what they need to clean)</p> <p>When seeing out no need to check for cleanliness as potential to come in contact with the virus</p>	Low	High	<p>Person seeing in and out to use toilets in the building if they need to</p> <p>For evening sessions showers to be locked off</p>
Participant displays symptoms after meeting, raising concerns that others may have been infected	All attendees from spread of virus through close contact	Leader to inform bookings secretary if anyone does display symptoms after the event so that the person seeing in or out can be made aware	Low	High	<p>Leader to supply a copy of the risk assessment for the event</p> <p>Leader to be given a copy of our risk</p>

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?
Entry gates	<p>All attendees from spread of virus through close contact</p> <p>The gates are on a public footpath and so could be touched by anyone using that path.</p>	<p>Person who sees in will open the gate, having first sanitized their hands with sanitizer provided at the gate. Gate will then be left open for the duration of the visit to minimise touching by others.</p> <p>Person opening the gate will sanitize hands again after opening.</p> <p>Person who sees out will close the gate having first sanitized hands and re-sanitizing after the gate is closed</p>	Low	High	<p>Bottle of hand sanitiser affixed to gate shielded from view of the general public</p> <p>Gate will not be part of the cleaning regime and everyone including users to be made aware of this.</p>
Seating	<p>All attendees from spread of virus through close contact</p> <p>There are some benches and picnic tables with benches outside the house, which visitors will touch and therefore could spread infection</p> <p>Two other benches further up by the sheds</p>	<p>Benches re-instated and leaders advised to clean them before use and after use.</p>	Low	High	<p>Leaders to be advised to bring their own chairs and sitters where possible</p>

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?
Campfire circle	All attendees from spread of virus through close contact Participants singing around the campfire could spread the virus due to the droplet effect	Singing is permissible within social distancing guidelines	Low	High	Leader of the group will need to ensure that use of the campfire appears in their risk register and that other non Covid 19 risks are listed and addressed. Leaders to make their own decisions regarding singing and reflect in their own risk registers
Taps	All attendees from spread of virus through close contact Water taps could carry the infection if not regularly cleaned	Only 1 tap to be activated ~(we have to put the tops on) this will be done by the person seeing in and removed by the person seeing out, sanitizing their hands both before and after doing so. Leaders to be asked to clean after use and again at the end of the session	Low	High	users to be asked if they need the water tap and if not then we don't set one up
Outside sink	All attendees from spread of virus through close contact	Leaders to be advised to clean the sink and taps after use using cleaning materials held in the toilet blocks	Low	high	Leaders advised to minimise the number of people who use the sink during visits.
Rubbish bins	All attendees from spread of virus through close contact Infection could be spread via the bin handles etc	Leaders to be advised to take all litter home with them at the end of the session including any PPE that might have been dropped (they will need to be mindful as to how they pick that up and dispose of it)	Low	High	Many units take their rubbish home at the end of an evening anyway so not a problem. We are currently not getting regular rubbish collections and would need to have these re-instigated

Hazards What could cause harm or damage?	Who or what is at risk of being affected and how?	What are you already doing? How have you reduced the risk already?	Likelihood of risk occurring (L/M/H)	Severity of risk (L/M/H)	Are further controls necessary? What else needs to happen to reduce the risk to an acceptable level?
Cleaning	All attendees from spread of virus through close contact	<p>Leader to clean toilets etc before departure paying particular attention to most used touchpoints - leaders note contains guidance on what to clean.</p> <p>Cleaner to clean toilet seat, lid and flush, doors handles within each cubicle taps, sinks soap dispenser, door handles etc.</p> <p>To clean the tap top and devise for installing onto tap.</p>	Low	High	<p>Set of cleaning equipment to be stored in each toilet block to minimise need to open both toilet blocks</p> <p>A tap top to be stored in each toilet block again to minimise the need to open both toilet blocks</p> <p>No equipment to be hired out - leaders to bring own equipment</p>
Large tent - no sides	All attendees from spread of virus through close contact	If users touch the poles etc of the marquee they will need to be cleaned afterwards.	Low	High	<p>Sides will not be attached to the tent as this would mean it would be constituted a room</p> <p>Leaders need to be aware of the usual risks on using tents including pegs and ropes.</p>

Written: 8/8/2020
Updated: 24/8/2020;
2/12/2020

Last updated 21/4/2021

Jane Luff

Likelihood \ Severity	Slight harm (Superficial injuries, minor cuts and bruises)	Harmful (Minor fractures, ill health leading to minor disability)	Extremely harmful (Multiple injuries, major fractures, fatalities)
Unlikely (Rarely happens)	Low risk	Low risk	Medium risk
Likely (Often happens)	Low risk	Medium risk	High risk
Very likely (Nearly always happens)	Medium risk	High risk	High risk