

# FAUREFOLD RISK LOG FOR VISTORS / Low Ropes Team Challenge Course

Last Updated March 2023

## Property Information

<b>Name of Property /Site:</b>	Faurefold Holiday House and Campsite		
<b>Risk Assessment Completed by:</b>	Jane Luff/Kate Fowles/Clare Coker	<b>Role:</b>	Faurefold Management Committee
Once all the actions are carried out can you eliminate or safely manage the risk of harm to keep girls and leaders safe whilst enjoying the property and carrying out activities commensurate with the aims of Girlguiding?			<b>YES</b>
Has the risk assessment been shared with all relevant committee members and volunteers who will be responsible for ensuring safe practice?			<b>YES</b>
<b>Risk Assessment due for review:</b>	30 <sup>th</sup> March 2023		

## Risk Matrix

<u>Severity</u> <u>Likelihood</u>	<b>Slight Harm (L)</b> superficial injuries, minor cuts and bruises	<b>Harmful (M)</b> Minor fractures, ill health leading to minor, temporary disability	<b>Extremely Harmful (H)</b> Multiple injuries, major fractures, disability or fatality
<b>Unlikely (L)</b> (rarely happens)	<b>Low Risk</b>	<b>Low Risk</b>	<b>Medium Risk</b>
<b>Likely (M)</b> (often happens)	<b>Low Risk</b>	<b>Medium Risk</b>	<b>High Risk</b>
<b>Very Likely (H)</b> (nearly always happens)	<b>Medium Risk</b>	<b>High Risk</b>	<b>High Risk</b>

NB: Box colours in the table below show overall risk level for risk element

It is the responsibility of leaders to assess the risks of their planned activities on the site and to make provision to minimize any risks. The following information is intended to help and does not replace a leader's own risk assessment. Users should exercise caution at all times. Girlguiding hirers should report accidents in the usual way.

We take your safety on site very seriously, please report anything you observe that you consider to be a risk and any incidents or accidents via our online form

[REPORT-A-PROBLEM](#)

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<b>Hazards</b> What could cause harm or damage?	<b>Impact</b> Who or what is at risk of being affected and how?	<b>What are you already doing?</b> How have you reduced the risk already?	<b>Likelihood</b> (L/M/H)	<b>Severity</b> (L/M/H)	<b>Are further controls necessary?</b> What else needs to happen to reduce the risk to an acceptable level? (Visitor Responsibilities)
Failure of equipment /  Failure of structure	<b>Participants</b>  Injuries ranging from minor cuts/bruises to serious injury or death	<ol style="list-style-type: none"> <li>1) Course is professionally designed and installed</li> <li>2) Elements, cables, ropes decking and trees are routinely inspected and the equipment maintained and repaired as necessary</li> <li>3) Professional inspections of the trees and course and routine maintenance tasks undertaken annually</li> <li>4) usage limits of two on the crossings at any one time, 1 for certain elements</li> <li>5) Helmets are provided and must be worn by all participants using the course or spotting.</li> <li>6) A brush is provided for leaders to clear the decks before starting the activity</li> <li>7) Girlguiding procedures in place in case of injury or death.</li> </ol>	<b>Low Risk</b>	<b>Medium Risk</b>	<b>Visitors:</b> <ol style="list-style-type: none"> <li>1) Visual inspection to be undertaken by leader prior to commencing the activity</li> <li>2) Leaders to report any concerns they have about the equipment</li> <li>3) Follow Girlguiding procedures in case of serious injury or death.               <ul style="list-style-type: none"> <li>• Leader to suspend activity immediately</li> <li>• Children to be removed from the vicinity with at least one adult.</li> <li>• Most appropriate adult to access first aid procedures,</li> <li>• Phone 999 or 112 for police and ambulance</li> <li>• Contact Commissioner for immediate support.</li> <li>• Commissioner to notify Faurefold</li> <li>• Contact home contact to arrange collection of children.</li> </ul> </li> </ol>

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Misdaventure or misuse of equipment	<b>Participants</b> injuries ranging from minor cuts/bruises to serious injury or death	<ol style="list-style-type: none"> <li>1) Faurefold require a minimum of two leaders with each group and one must have undergone the course briefing</li> <li>2) Leader training includes the use of spotters</li> <li>3) Leaders have the solutions to the activity and can intervene, provide suggestions as necessary</li> <li>4) Appropriately qualified first aider to be present</li> <li>5) Helmets are provided and must be worn by all participants using the course or spotting.</li> <li>6) Girlguiding procedures in place in case of injury or death.</li> </ol>	<b>Low Risk</b>	<b>Medium Risk</b>	<b>Leaders:</b> <ol style="list-style-type: none"> <li>1) Full safety briefing to be given before commencing the course.</li> <li>2) First Aid kit to be taken to the course by the leader in charge</li> <li>3) Leader to be sure they know any health / adaptation needs of the participants in advance</li> <li>3) Ensure the group understands the importance and role of the spotters and that they are helped if necessary</li> <li>4) Follow Girlguiding procedures in case of serious injury or death. (as outlined above)</li> </ol>
Slips, trips or falls from elements or trees	<b>Participants:</b> from equipment, natural obstacles or collision with other participants: injury or broken limb	<ol style="list-style-type: none"> <li>1) Undergrowth is kept clear, and low branches cut back</li> <li>2) Participants are told to step off rather than fall off.</li> <li>3) Helmets are provided and must be worn by all participants using the course or spotting.</li> <li>4) Spotter in place before activity commences on each element.</li> <li>5) Trees are not to be climbed</li> </ol>	<b>Low Risk</b>	<b>Medium Risk</b>	<b>Leaders:</b> <ol style="list-style-type: none"> <li>1) Ensure the guidelines are adhered to and supervise actively at all times</li> <li>2) Two leaders should be present at all times</li> </ol>

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Ligature point gets trapped in a rope element or if clothing gets caught up	<b>Participants</b> Potential for strangulation	1) Full safety briefing to be given before activity commences. 2) No swinging on ropes or using the course unsupervised. 3) Three points of contact at all times. 4) No scarves, neckers or loose tops to be worn. 5) Spotters for activity	<b>Low Risk</b>	<b>High Risk</b>	<b>Leaders:</b> 1) Leaders to follow safety procedures issued in training and supervise actively at all times 2) Participants clothing to be checked at the start of the activity and anything loose removed and kept safely until the end of the activity
Cables and ropes	<b>Participants:</b> Rope burns and/or sore hands	Leaders advised that Participants should have gloves available to use where they feel necessary.	<b>Medium Risk</b>	<b>Low Risk</b>	<b>Leaders:</b> There may be a balance to be had between grip and hand soreness, participants may wish to use gloves for some elements and not for others  Holding the cables may lead to cold hands in colder weather  May be more difficult to grip in hot weather if hands are sweaty
Splinters	<b>Participants:</b> Painful splinters, could lead to infection	1) Long sleeved tops and long trousers or leggings to be worn. 2) Use of gloves should be considered especially for younger groups	<b>Medium Risk</b>	<b>Low Risk</b>	<b>Leaders:</b> Leaders to have First Aid kit and treat splinters to avoid infection

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Cantilever	<b>Participants:</b> Trapped fingers - minor injuries/ crushed fingers	1) Full safety briefing given before activity commences. 2) Suitable footwear to be worn. 3) Spotters for activity	<b>Low Risk</b>	<b>Medium Risk</b>	<b>Leaders:</b> Leaders to follow safety procedures issued in training and supervise actively at all times
Hanging Vines, Planks, Pegs	<b>Participants:</b> Dropped on foot - minor injuries	1) Full safety briefing given before activity commences. 2) Suitable footwear to be worn. 3) Spotters for activity	<b>Low Risk</b>	<b>Low Risk</b>	<b>Leaders:</b> Leaders to follow safety procedures issued in training and supervise actively at all times
Inappropriate Clothing	<b>Participants:</b> May increase the likelihood of any of the above injuries or accidents or exposure (if participants get cold)	At the induction leaders are advised session of the appropriate clothing to be worn.	<b>Low Risk</b>	<b>Low Risk</b>	<b>Visitors:</b> Leaders to check for appropriate clothing on arrival with parents and girls - girls not properly clothed should not be allowed to participate unless they can be loaned something appropriate

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The trees in the course area are Oaks and OPM (Oak Processionary Moth) may nest in them	<b>Participants:</b> The hairs of the caterpillars can cause rashes and breathing difficulties	<ol style="list-style-type: none"> <li>1) The site is subject to annual inspection and treatment for OPM.</li> <li>2) If OPM are seen in the area course will be closed until they can be removed</li> <li>3) OPM information posters are on display in the leaders lounge and the outdoor notice board</li> </ol>	<b>Low Risk</b>	<b>Medium Risk</b>	<b>Leaders:</b> Leaders to know how to identify OPM and to perform a visual inspection in advance of use of the course.
The woodland is home to many wild animals, plants and trees -	<b>All</b> various	<ol style="list-style-type: none"> <li>1) If you plan on using this space please also consult the Woodland Environment Risk Log  <a href="#">Woodland Env Risk Log.pdf</a></li> </ol>	<b>Low Risk</b>	see full log	<b>Leaders:</b> please consult all the relevant risk logs for the Faurefold site and grounds to aid your risk assessment process for your visit.
Adverse Weather	<b>All</b> Falling branches may cause injuries, Lightning strike could cause death or injury	<ol style="list-style-type: none"> <li>1) Force 5 (19-24 MPH) winds is be the safety limit for the course</li> <li>2) Leader training to discuss the need to check forecast wind speed and likelihood at location before commencing activity.</li> <li>3) Leaders required to stop activity immediately if speed limit reached or if the likelihood of lightning strikes exists during activity.</li> </ol>	<b>Low Risk</b>	<b>Medium Risk</b>	<b>Leaders:</b> <ol style="list-style-type: none"> <li>1) Check forecast wind speed and chance of storms at location before commencing activity.</li> <li>2) Stop activity immediately if wind speeds exceed the limit, or if any observation raises concern that wind is making the woodland area unsafe</li> <li>3) Stop activity immediately in case of thunder or lightning</li> </ol>